

2012 CAPS Timeline and Important Dates

Appendix K

January 2011	NCC meeting, January 26-27, Raleigh, NC
February 2011	Pest Detection Management Team (PDMT) begins review and update of 2011 Survey Guidelines.
March-April 2011	2011 CAPS Survey Guidelines to NCC for discussion and review. All survey data for 2010 to be entered in NAPIS database before March 31. CY2010 Annual Accomplishment Report due to Regions March 31. CY2010 SF425 Final Request for Funds due March 31. CY2010 SF270 Annual Financial Status Report due March 31.
April 2011	2012 CAPS Survey Guidelines published.
July 2011	Selection of new pests for consideration to 2013 pest lists.
August 2011	Survey Supply database opens to accept orders.
August 2011	Work and Financial Plans for 2012 due to RPM, August 15.
September 2011	Survey Supply database closes for orders. RPM and NPM review States' proposed 2012 survey work and financial plans for alignment with the CAPS mission.
October 2011	Final Revisions to 2012 Survey Work and Financial Plans due in Regions by October 14.*
November 2011	Complete Cooperative Agreement packages due in Regions by November 14.* Pest List Working Group reviews commodity pest lists for 2013 Guidelines 2013 AHP Prioritized Pest List to NPM.
January 2012	NCC Meeting, January 25-26, location TBD
February 2012	PDMT begins review and update of Survey Guidelines for 2013.
March-April 2012	2013 CAPS Survey Guidelines to NCC for review. All survey data for 2011 to be entered in NAPIS database before March 31. CY2011 Annual Accomplishment Report due to Regions March 31. CY2011 SF425 Final Request for Funds due March 31. CY2011 SF270 Annual Financial Status Report due March 31.
April 2012	2013 CAPS Survey Guidelines published.

* Time frame for final revisions and cooperative agreement packages may change based on budget considerations.