**CAPS Infrastructure Report**

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| --- | --- |
| **Year:** |  |
| **State:** |  |
| **Cooperative Agreement Name:** |  |
| **Cooperative Agreement Number:** |  |
| **Project Funding Period:** |  |
| **Project Report:** | **CAPS Infrastructure Report** |
| **Project Document Date:** |  |
| **Cooperators Project Coordinator:** |  |
| **Name:** |  |
| **Agency:** |  |
| **Address:** |  |
| **City/ Address/ Zip:** |  |
| **Telephone:** |  |
| **E-mail:** |  |

|  |  |
| --- | --- |
| Quarterly Report |  |
| Semi-Annual Accomplishment Report |  |
| Annual Accomplishment Report |  |

1. **Compare actual accomplishments to objectives established as indicated in the workplan. When the output can be quantified, a computation of cost per unit is required when useful.\*(***Use a narrative or insert tables to document completed work. Document work accomplished by the cooperator, as determined by the objectives in the work plan***).**

* **Activities**
* **Outreach and Education**
* **Meetings**
* **Training**
* **Equipment**
* **Other**

1. **If appropriate, explain why objectives were not met.\*(***Provide a narrative in this section if the stated objectives from work plan are not completed. For example: if a survey or other activity was delayed or cancelled due to weather or other factor indicates the reasons here.***)**
2. **Where appropriate, explain any cost overruns or unobligated funds in excess of $1,000. \* (**Required for Final Reporting. Report on semi-annual report if information is available.**)**
3. **Supporting Documents (**if applicable**)**

**\**indicates information is required per 7 CFR 3016.40 and 7 CFR 3019.51***

**Approved and signed by**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cooperator**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADODR**