The National CAPS Committee (NCC) meets annually to discuss the CAPS Program and Survey Guidelines, and any changes that may be needed to the Program and Guidelines based on issues raised during the previous survey year and discussions with the various representatives’ constituency. The NCC will need to address a wide variety of Program-related issues, including the funding of the states with infrastructure, survey, and outreach activities based on pathways and risk, and the continued transition to IPHIS, and what that means for Pest Detection funded surveys conducted by both PPQ and State cooperators. Program performance measures and the data needed to determine performance also will be discussed. These discussions among PPQ and State personnel may lead to major changes in the CAPS business model. The results of this meeting may have important and wide implications. This meeting will develop recommendations, prioritize, and institute action items with milestones and deadlines.

The meeting dates are January 31 – February 2, 2012. Suggested travel days are January 30 and February 2, 2012.

The meeting will be held in Room 201 at the USDA, APHIS, PPQ, Miami Plant Inspection Station, 6302 NW 36 Street, Miami, Florida 33122 ([Google Maps](http://g.co/maps/36njm)). The APHIS website is: (<http://www.aphis.usda.gov/import_export/plants/plant_imports/plant_inspection_stations.shtml>)

The meeting will start at 8:00 am and go until 4:30 – 5:00 pm each day.

A block of rooms have been reserved at the Homewood Suites - Miami Blue Lagoon. This hotel is on the south side of the Miami airport. The Miami PIS is on the north side of the airport.

We have rooms reserved at the rate of $152 + 13% tax, the government contract rate for Miami.

Rooms are under the block "CAPS." They should be ready to reserve by Thursday, December 15. Everyone should make their own reservations and arrange payment according to your office policies. The room block will be held until January 16.

[Homewood Suites by Hilton® Miami-Airport/Blue Lagoon](http://homewoodsuites1.hilton.com/en_US/hw/hotel/MIABLHW-Homewood-Suites-by-Hilton-Miami-Airport-Blue-Lagoon-Florida/index.do)

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