



National CAPS Committee (NCC) Conference Call

May 3, 2012

Minutes

Participants

John Bowers	Julie Van Meter	Nancy Richwine	Talitha Molet
Brian Kopper	Piera Siegert	Laurinda Ramonda	John Crowe
Kristian Rondeau	Joe Collins	Helmuth Rogg	Susan Schechter
Rick Zink	Avi Eitam	Lisa Jackson	Eileen Luke
Joel Bard	Chris Pierce	Melinda Sullivan	Charles Pierre

Accountability Reports

NCC members should remind their constituency to check their state's Accountability Report. States need to ensure that data is entered into NAPIS for all CAPS target pests as listed in the cooperative agreement. Data for 2011 should be entered already and is past due if not. A reminder will be given on the SPHD calls. The Accountability Report can be found on the CAPS website at http://caps.ceris.purdue.edu/caps_accountability_report after login.

Propylene Glycol Survey

A propylene glycol survey is posted on the CAPS website under "[Supply Procurement](#)." The purpose of this survey is to determine whether it would be beneficial cost-wise to offer propylene glycol for use in insect traps. The Survey Supply and Procurement Program wants to get a better understanding of the costs and usage rates of propylene glycol used in insect traps by soliciting feedback from the states. States can submit one survey or several depending on how trap and lure purchases are handled for their state.

Lure Shortage

There is currently a shortage of certain lures supplied by the CPHST Otis Lab. These lures should be coming out in the next couple of weeks for everyone with pending orders. Because there is a shortage of Manuka oil, warmer states are being supplied with lures before cooler states. If states have an urgent need for something, please inform Kristian or Brian for approval. States will need to supply the order number and amount that is urgently needed. John Crowe may look at redistributing surplus material from other states only if necessary.

2013 Guidelines

On May 7, 2012, the Cooperative Agricultural Pest Survey (CAPS) 2013 National Survey Guidelines were published and posted on the [CAPS Resource & Collaboration](#) web site. States will use these Guidelines to prepare work plans for 2013 surveys. There are several important changes to the 2013 Guidelines, such as eliminating Discretionary Surveys and Tier 2 Infrastructure funding, updating the Approved Survey Methods, implementing an online version

Note: A reminder to the NCC, please distribute CAPS updates, conference-call minutes, and other CAPS-related information to the constituency that you represent in a timely manner. Also, please bring their items, issues, concerns, and opinions back to the NCC for discussion. It is our responsibility that everyone is kept engaged in the CAPS program.



of the required J-3 Appendix for recording surveys, target pests, and diagnostic needs, splitting surveys between CAPS and Farm Bill funding, and adding metrics to Infrastructure reporting, as well as annual updates to the Priority Pest List. These Guidelines move the CAPS program forward, and are the result of a lot of work by a number of PPQ and state individuals. Their participation and contribution is appreciated.

- States should plan on 2012 funding for 2013, but be ready to change plans should budgetary cuts materialize. Any cut would affect both the Infrastructure work plan and the Survey work plans (i.e., simply cutting out survey in favor of keeping infrastructure is not an option). States cannot exceed 2012 infrastructure funding; however, states can reduce the amount allotted to Infrastructure and apply the difference to survey(s).
- Tier 2 infrastructure has been eliminated. The intent of the Infrastructure is to support the State Survey Coordinator position and critical infrastructure needs to support the position. Funding consideration for items previously written into Tier 2 guidelines should be requested in the general Infrastructure proposal following new guidelines. Where possible equipment, supplies, etc. should be attributed to specific survey work plans if they are going to be used for conducting those surveys. States are encouraged to leverage funding from other programs to cover and reduce Infrastructure costs.
- CAPS will no longer support the purchase of hand held devices for data entry under infrastructure funding. Spreadsheet data entry is the current recommended method. A state equipment inventory needs to be developed to keep track of what is being purchased and when so the CAPS program does not buy the same equipment year after year. This way, the Program can develop a reasonable replacement schedule for equipment.
- Out of state travel for the SSC is capped at \$5,000, and will be approved only for CAPS-specific meetings that the individual attends in their role as the state CAPS representative. It is not appropriate to charge to the Pest Detection agreements travel to other meetings not specific to the CAPS program. In-state travel to conduct surveys should be addressed in the Survey work plans. Other in-state travel needs should be clearly aligned with supporting CAPS initiatives.
- In an attempt to capture the various activities funded under the Infrastructure component, a new reporting section with suggested metrics will be added to an updated Appendix P-1 of the 2013 Guidelines. It is only through the efforts of the states to report on the various activities carried out in the states under Infrastructure that the CAPS program can document and successfully argue the merits of continued Infrastructure funding.
- Surveys have been split between CAPS and Farm Bill. This was done to provide a clear distinction between the surveys focused on specialty crops and other commodity and taxonomic based surveys. The Farm Bill emphasizes specialty crops whereas CAPS is



broader in scope. In the current economic climate we need to leverage other funding venues. Grape and Stone Fruit Commodity Surveys, and other surveys based on specialty crops will not be offered through CAPS for 2013 funding.

- Discretionary surveys have been eliminated. Pests of state concern will continue to be available for survey through CAPS. These pests should be bundled with Priority Pests into a taxonomic or commodity based survey. Stand-alone surveys for pests of state concern will no longer be supported. This change eliminates the need for the 75/25 ratio for priority to state discretionary surveys,
- For 2013, the J-3 appendix will be completed online on the [CAPS Resource & Collaboration site](#). The Excel spreadsheet used in previous years is obsolete and not necessary. The online J-3 must be completed when the work plans are submitted to the SPHD's office. No work plans will be reviewed or approved without a completed J-3. Once the state submits the completed information, the state PPQ office will be required to acknowledge review before it will be reviewed by the RPM.
- A decision was made to update the Analytical Hierarchy Process (AHP) Priority Pest List only every 2 yrs. The 2013 list will remain the same as 2012 list with exception that *Planococcus minor* has been de-regulated, and thus removed from the AHP list. Additions and subtractions, as well as taxonomic and other changes to the other pest lists for 2013 can be found in Appendix M-2.
- The CAPS program is continually working to improve data management. The CAPS management team is working closely with the IPHIS team to make sure that IPHIS can handle the unique intricacies of the CAPS program. To that end, CO, ID and ME have agreed to test certain IPHIS functionality for the CAPS program in 2012. The goal of this test is to identify any fixes required by IPHIS to get it ready for program implementation in 2013. However, this may change based on progress developing the CAPS requirements in IPHIS. The CAPS program has communicated to the IPHIS team that the situation with IPHIS will be reviewed later this year, and a decision will be made as to data management in 2013 around October 1, 2012.

Farm Bill Update

A draft spending plan has been developed with the efforts of a dedicated group of federal and state personnel. Over 520 suggestions were evaluated and rated according to pre-defined criteria. The draft spending plan now goes to the Deputy Administrator and up the chain to the USDA Undersecretary for approval. Once approval has been obtained, the various APHIS units will start asking for work plans for the approved projects. The time frame for approval is unknown as other factors out of PPQ's control may come into play. We are hoping the approval comes sooner rather than later. The status of any submitted suggestion will not be known or communicated until the spending plan is approved.



Next NCC call will be on Thursday, June 14, 2012, at 11:00 am eastern time.