Tuesday, January 28, 2014 (8:00 am – 5:00 pm)

* Welcome, Introductions – John Bowers
* State Welcome and Overview – SPHD/SPRO
* Meeting Overview – John Bowers

Why we are here and what we need to talk about

* NCC Bylaws Changes – John Bowers and Brian Kopper

 Representation and Terms

* Review of the 2013 NCC Meeting – John Bowers and Lisa Jackson

 2013 Action Items

* CAPS Performance in 2013 – John Bowers

 Accomplishments and Measures

* The Pest Detection Line Item – FY14 – John Bowers

 Budget Considerations

* Farm Bill – Kristian Rondeau

2014 Update

 Process Review

 Funding Status – FY14/15

* CAPS Future Discussion – NCC

 Defining CAPS and Pest Detection

Strategic Planning

* Long-term Goals and Objectives
* Program Changes: What Needs to Happen?

 Alignment of Processes and Surveys: CAPS, PPQ, Farm Bill

* Aligning Processes
	+ Pest Detection vs CAPS: Define Program
	+ NCC vs NPDC
* Submitting Work Plans vs. Suggestions vs. Alternatives?
* Budget Issues
* Coordinating Timelines and Deadlines
* Planning and Reporting
* Survey Supply Coordination
* Role of the CPHST CAPS Support Team for FB Survey needs
* Tribal Participation
* Export Support
* CAPS 2015 Survey Guidelines – John Bowers

 New Additions and Possible Changes

 Appendix J-3 / Survey Summary Form – Updates

 Approved Methods

Naming Conventions:

* Need to match pest lists, NAPIS dictionary, Accountability Report, etc. with NAPIS data entry

Work Plan Deadlines

Reporting

* CAPS Funding – John Bowers & Brian Kopper

 Infrastructure support and state survey efforts

Infrastructure analysis report – CPHST

* Agreement timelines, processes, policies, etc.

Best Management Practices for Agreements

Written Guidance for Guidelines

* Templates, Extensions, etc.

Wednesday, January 29, 2014 (8:00 am – 5:00 pm)

* Pest Lists

Pre- and post- assessments

Changes to the Pest Lists

PestLens: new tracking system

* More pests for AHP

New Pests: AHP vs. Commodity Manuals

* Should all new pest suggestions be run through the AHP?
* If they are host-specific should they just be added to a commodity manual?
* Or only if they are of limited distribution?

Tropical Pest List

* Proposed plan
* Pest Prioritization: Which Pests to Analyze? – Lisa Jackson

Which pests will be run for the 2016 list?

* Priority list of pests to analyze for 2016 List.

1. Hot political pests/ NPAG recommendations.

2. Suggestions from CAPS Community.

3. OPIS A

4. PestLens

5. Also: will re-run current AHP List in new model.

* Priority list of pests to analyze for 2018

1. New pests from categories 1-4.

2. Additional Pests of Concern

Any pests that ranked lower on previous list but were never re-run in revised model in 2010

* No open call period for 2016 list.
* Weeds and Other Plants – Melinda Sullivan
* Manuals Update – Melinda Sullivan

Reformat / Update old manuals

* Plan for splitting up manuals into free-standing datasheets and Introductions
* One datasheet that is in multiple manuals will link to one file.

Changes to pest lists (addition/ removal of pests from manuals).

New manuals (2014 and 2015)

Manuals—what do we develop next?

* Pest Prioritization Model Revision Project – Alison, Melinda, Lisa - 10:15 am

Background/ Overview: Alison / Trang Vo

Project Timeline/ Next steps: Alison

Plant Pathogens/ Arthropod questions: Melinda / Lisa

Webinar/conference call by Alison Neeley (CPHST)

[Join the meeting](https://www304.livemeeting.com/cc/_XML/usda/join?id=TF8G2K&role=attend)

* High-Risk Pest Survey Gap Analysis
* Other CPHST Activities/ Work Priorities for 2014 – Melinda / Lisa
* NAPIS / CAPS R&C / Pest Tracker – Susan Schechter – 1:15 pm

NAPIS 3.0 Implementation

Data Entry and Other Features

Consensus Data Update

New projects and developments

Webinar/conference call by Susan Schechter (Purdue University)

<https://gomeet.itap.purdue.edu/napisdemonstration/>

* NAPIS Data Entry

Consistency – Data is entered in different ways

Negative records

* Volunteer Working Group

 Status Report – Piera Siergert

* CAPS Recognition roll out
* National CAPS Meeting Update & Planning
* Additional Topics and Discussion – John Bowers
* Review of Action Items and Responsibility
* Summary, Closing and Last Thoughts