**Tuesday, February 3, 2015 (8:00 am – 5:00 pm) – CDFA Plant Lab**

* Welcome, Introductions
* State Welcome and Overview – Nick Condos, CA SPRO

Director, Division of Plant Protection and Plant Health

* PPQ Welcome – Helene Wright, CA SPHD
* Meeting Overview

Why we are here and what we need to talk about

* NCC Bylaws Changes

Representation and Terms

* Review of the 2014 NCC Meeting

2014 Action Items – Review

* CAPS Performance in 2014

Accomplishments and Measures

* FY15 Funding

Cooperative Agreement Update

* CAPS FY16 Funding Outlook

Infrastructure and Survey

Infrastructure analysis report

* Farm Bill – FBMT

2015 Update

Process Review

Funding Status – FY15/16

* Pest Surveillance – brief update on survey coordination?
* CAPS Program Discussion

PPQ Strategic Plan

CAPS Implementation Plan

* How to achieve the goals under the PPQ plan
* Activities to accomplish 2-3 years out
* How do these align with our long-term goals?
* Cooperative Agreements Discussion

Combining Surveys?

* Survey Summary Form

Change Request Process

Strategy for presenting surveys

Reporting tools

* National CAPS Meeting Update & Planning

Status

Discussion of:

* Format
* Topics
* Presentations
* CAPS 2016 Survey Guidelines

Review of the current Guidelines

New Additions and Possible Changes

Appendix J-3 / Survey Summary Form – Updates

Approved Methods

Work Plan Deadlines

Reporting

* NAPIS topics

**Wednesday, February 4, 2015 (8:00 am – 5:00 pm) - CDFA Auditorium**

* CDFA Welcome – Jim Houston, Undersecretary CDFA
* CPHST CAPS Support
* Pest Lists

Pest Prioritization Process

Changes to the Pest Lists

* Survey Manuals Update

Reformat / Update old manuals

Tropical Pest List - Proposed plan

New process for creating new manuals – new rules

* Champion
* Requirements

New manuals (2015 and 2016)

Changes to pest lists

* Pest Prioritization Model Revision Project Update 10:30 am PST / 1:30 pm EST

Background/ Overview:

Project Timeline / Next steps

Plant Pathogens / Arthropods

Webinar/conference call with Alison Neeley (CPHST)

* Pest Profiles
* Lunch – on the town
* High-Risk Pest Survey Gap Analysis
* New mapping strategy (to replace NAPPFAST) 2:00 PM PST / 3:00 pm MST

Background

Future Strategy

Examples

Webinar/conference call with Lisa Kennaway (CPHST)

* Vectors and Vectored Pathogens
* CAPS Recognition v2 – John Bowers
* Volunteer Working Group – Piera Siergert

Status Report & Final Conclusions

* Additional Topics and Discussion – John Bowers
* Review of Action Items and Responsibility
* Summary, Closing and Last Thoughts