



National CAPS Committee (NCC) Conference Call

July 7, 2017

Minutes

Participants

John Bowers	Tiffany Mauro	Heather Moylett
Lisa Jackson	Darrell Bays	Dan Mackesy
Terry Bourgoin	Sherry Aultman	Feridoon Mehdizadegan
Greg Rentschler	Dale Anderson	Steve Bullington
Piera Siergert	Ian Foley	Laura Hartmann

2018 Farm Bill

The open period for submitting suggestions for funding projects under the FY18 Farm Bill process begins on Monday, July 10, 2017, and will run 6 weeks through August 18, 2017. The SPHD/SPRO review period will run for 3 weeks, August 21 – September 8, after which the Goal Teams will have 6 weeks, September 11 – October 20, to complete their review and develop a recommended spending plan for their Goal.

For Goal 1 Survey only, a new suggestion format will be used. The idea is to simplify and streamline the suggestion process, and make the process more efficient for both submitters and reviewers. The goal of this new format is for the financial plan to better support the survey plan, and vice versa. The new format eliminates the text submissions as in past years, and instead focuses on those aspects of the survey in a series of tables and short questions in an Excel workbook that is more direct and standardized. This will allow more efficient and effective review.

Those submitting a survey suggestion under Goal 1 Survey (and only Goal 1 Survey) will log into Metastorm, fill out the basic information as always, enter a brief Abstract, and then follow the directions to skip over the text pages. In the end, suggestors will upload a completed Excel workbook that will contain the Survey Plan and Financial plan. This template can be found on the [APHIS FY18 Farm Bill website](#). The workbook can be found directly at: [Pilot Goal 1 Survey Suggestion Template](#). The completed file is uploaded on the Metastorm Budget page. Questions can be addressed to the FBMt at: farbillsection10007@aphis.usda.gov.

The next Help Session Webinar will be Tuesday, July 11, at 3:00 pm eastern time. See the [APHIS FY18 Farm Bill website](#) for info.

After the FY18 process is complete, the FBMt and Goal 1 Survey Review Team will hold a review to evaluate the format and template. Your thoughts, suggestions, and comments will be welcome, but please wait until then as there is much to do now, and your comments likely will

Note: A reminder to the NCC, please distribute CAPS updates, conference-call minutes, and other CAPS-related information to the constituency that you represent in a timely manner. Also, please bring their items, issues, concerns, and opinions back to the NCC for discussion. It is our responsibility that everyone is kept engaged in the CAPS program.



not be addressed until then. However, if you have questions on how to proceed for this year, please do not hesitate to ask.

2018 Annual NCC Meeting

It is not too early to start thinking about the 2018 Annual NCC Meeting. We usually have this meeting the last week in January or the first week in February. Please look at your calendars for the weeks of January 29 and February 5, 2018, and put placeholders on these weeks. Also think of where to meet. The meeting is moved around each year to showcase different facets of the Safeguarding Continuum. The only qualifier is that there is no cost for meeting space. We will discuss more on the next NCC call on August 3.

CAPS Webinar

On June 28, 2017, we presented a webinar to 80 participants across the country. The webinar covered the three-step CAPS pest prioritization and assessment process, including the Pre-assessment process, the Objective Prioritization of Exotic Pests (OPEP) Model and outcomes for CAPS, and the Post-assessment process. Also discussed was the general timeline for the addition of pests to the CAPS Priority Pest List and the support, information, and survey methodology provided for each pest on the CAPS Priority Pest List. The webinar was jointly presented by CPHST CAPS Support and PERAL, and facilitated by the Professional Development Center. The [Recorded Version](#) of the webinar and the [Slide Deck](#) (with notes) used in the webinar are available on the [Webinar page](#) of the [CAPS Resource & Collaboration](#) web site. The CAPS Webinar Series is an ongoing project to help fill in the information gaps not readily apparent to the general CAPS community and to facilitate discussion with the CAPS community about CAPS topics and issues.

To make this series worthwhile, we need to hear from you on what you would like us to present in a webinar and/or discuss and answer questions in a town hall format. On the call, two suggestions were discussed, CAPS measures and metrics, and the NIS confirmation process. At the NCC Meeting in McAllen, several other topics were mentioned, including the Approved Methods, overview of the CAPS R&C site, and Accomplishment Reports, among others. What is important to you?

Survey Supplies

Lisa has observed there are several places in the survey supply ordering process where mistakes can occur. Lisa has identified some ways to improve this (glitches in IPHIS, etc.); however, there are places in the process where the receiver can assist to help things work more smoothly. Lisa will work with John Crowe, the Moore Airbase staff, and the CPHST Otis lab to develop some “best practices” guidance to help the survey supply ordering process run more smoothly. In general, some good practices are listed below, and more detailed guidance will be sent out soon.

- Do not use P.O. boxes in addresses.



- If desired, list the PSS email address as the second email address in orders, so the PSS will receive notifications about the order.
- When you place an order and receive an email with the approved order, check that the address, phone number, and all order information is accurate.
- When you receive the shipment, open the box and check all supplies against your order form. You can always contact Lisa Jackson to inquire why something is on backorder/was not shipped. There may have been a mistake, or an item may be backordered. If you do not notify us until the survey season, there may be a delay if products are not in stock.
- When ordering moth lures, which PPQ CPHST produces, consider adding an additional 25 lures for each item. These lures are very inexpensive and this will prevent the need for small orders later in the season. The CPHST staff has other priorities in the summer months.
- Use the “My Orders” page in IPHIS to view the status of your orders. Feel free to reach out to [Lisa](#) with any questions about your order.

CAPS Learning Modules

The Farm Bill-funded cooperative agreement with Texas A&M to develop distance learning modules for the CAPS community has gone through. Lisa Keefe will be contacting those that agreed to be on the steering committee soon so we can get started. Others that wish to participate should contact [John](#) as soon as possible.

National CAPS Meeting

Discussions have begun with PPQ management to garner their thoughts on a National CAPS Meeting. Right now, we are looking at holding the meeting the week of December 3, 2018. This gives us a little under a year and a half to plan the meeting. Based on last time we had these discussions, there were certain concerns presented that we need to alleviate. But before we delve too far into it and put in a lot of work, we need to know what their general thinking is on the matter. Start thinking again on what you would like to see in the meeting, what you would like to discuss, and what would you like to learn and take home from the meeting. We will let you know what we know as soon as we know it, so let us know your thoughts and suggests as well.

ISPM 6: Surveillance

ISPM 6 is open for the second round of country consultation. Please review the updated standard and forward any comments, suggestions, or edits. Other documents on various topics are available for review as well. The announcement from the Stakeholder Registry is below with links and dates.

The International Plant Protection Convention (IPPC) recently opened 3 draft specification documents and 13 draft International Standards for Phytosanitary Measures (ISPMs) for 2017



Consultation (review and commenting). APHIS is inviting stakeholders to participate in 2017 Consultation on these documents by the due dates listed below.

Draft Specifications

Background information may be found on the [IPPC Consultations for Draft Specifications](#) page.

Comments are due to APHIS by August 11, 2017.

- [Focused revision of ISPM 12](#)
- [Audit in the phytosanitary context](#)
- [Supplement to ISPM 11 “Guidance on the concept of the likelihood of establishment component of a pest risk analysis for quarantine pests”](#)

Draft Standards


Background information may be found on the [IPPC Consultations for Draft ISPMs](#) page.

Comments are due to APHIS by August 25, 2017.

For First Consultation:

- [2017 Amendments to ISPM 5: Glossary of phytosanitary terms](#)
- [International movement of cut flowers and foliage](#)
- [Requirements for the use of fumigation as a phytosanitary measure](#)
- [Diagnostic protocols: Bactrocera dorsalis complex](#)
- [Diagnostic protocols: Conotrachelus nenuphar](#)
- [Diagnostic protocols: Ips spp](#)
- [Diagnostic protocols: Xylella fastidiosa](#)
- [Diagnostic protocols: Puccinia psidii](#)
- [Revision of Diagnostic Protocol: Plus pox virus](#)

For Second Consultation:

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- [Revision of ISPM 6: Surveillance](#)
 - [Requirements for the use of temperature treatments as a phytosanitary measure](#)
 - [Draft revision of Annexes 1 & 2 to ISPM15](#)
 - [Draft 2015 and 2016 amendments to ISPM 5 Glossary of phytosanitary terms](#)

Instructions for Submitting Comments

To submit comments, follow the instructions on the [APHIS website](#). Comments should fall into one of three categories: substantial, technical, or editorial. Provide alternative wording and a justification for any suggested amendments. **Send your comments by the due dates identified above to:**

Dr. Marina Zlotina

PPQ's IPPC Technical Director

Marina.A.Zlotina@aphis.usda.gov



APHIS will review your comments and contact you if clarification is needed. If you represent an association, please distribute this message to your membership.

Thank you in advance for your participation in this review process.

The next NCC call will be held on Thursday, August 3, 2017, at 1:00 pm eastern time.

Please forward to your NCC representative any agenda topics for discussion on the next NCC call.