



## National CAPS Committee (NCC) Conference Call

February 1, 2018

### Minutes

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#### Participants

John Bowers	Kimberly Rice	Emilie Inoue	Dan Mackesy
Lisa Jackson	Mike Evans	Brittaney Allen	Feridoon Mehdizadegan
Rick Zink	Helmuth Rogg	Dale Anderson	Cindy Music
Greg Rentschler	Tiffany Mauro	Ian Foley	Eileen Luke
Eric Ewing	Darrell Bays	Heather Moylett	Laura Hartmann

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#### Budget

The current, and fourth, Continuing Resolution (CR) to fund the Government expires on Thursday, February 8, 2018. Congress is working on yet another CR that may go through March 23. There are still disagreements in Congress, so nothing has been finalized as of this call.

#### Annual NCC Meeting

The Annual NCC Meeting will be held in Newnan, GA at the National Detector Dog Training Center (NDDTC) on February 7-8, 2018. Please review the [Draft Agenda](#). Several additional documents have been posted on the NCC page of the CAPS R&C website, including: John's [Measures and Metrics](#) presentation, a review of [2017 NCC Action Items](#) from last year, and [Supplemental Meeting Documents](#) for reference. Please review these in advance of the meeting, and share them with your constituency. A bound booklet will be provided at the meeting containing these documents for your convenience. Reach out to your constituency for any last minute thoughts or topics that you can bring to the meeting. Also, review the arrival times in Atlanta and make arrangements to share rides or taxis to the hotel. If you are renting a car, let others know so you can make arrangements and connect at the airport.

As noted above, the current CR funding the government expires at midnight on the last day of the meeting. If Congress has not passed a budget or another CR, the government will shut down at midnight on the 8<sup>th</sup>. This may affect travel plans home for PPQ, especially if your current plans are to travel home on Friday, February 9, and you were furloughed during the last shutdown. A government shutdown will not affect travel plan for state personnel.

Current guidance for those in travel status if the government shuts down is “to make arrangements to return home as quickly as possible.” There are two options for PPQ personnel; 1) change your travel plans now to fly home the evening of Thursday, February 8, or 2) keep your current travel plans and wait and see what happens. If you choose to change your plans beforehand, note that the meeting will likely go until 5:30 or 6:00 pm on Thursday. If you decide to wait and make a decision on Thursday, pending what comes out of Washington, make

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Note: A reminder to the NCC, please distribute CAPS updates, conference-call minutes, and other CAPS-related information to the constituency that you represent in a timely manner. Also, please bring their items, issues, concerns, and opinions back to the NCC for discussion. It is our responsibility that everyone is kept engaged in the CAPS program.



sure to have BCD Travel (800-877-6120) programmed into your phone so that you can change your travel to Thursday evening if necessary. I was advised to call the airline directly if you cannot get through to BCD Travel. If you are unable to get a flight out on Thursday evening, returning home on Friday as the only ‘quickly as possible’ alternative may be the only acceptable way to go. Contact your travel office for further guidance as well. Hopefully, this will all be resolved before we get to late Thursday afternoon.

The PDMT is looking forward to a productive meeting.

### **2018 CAPS Recognition**

The 2018 version of CAPS Recognition has begun. The call for nominations went out on January 18. Nominations should include a narrative on the specific activity conducted or achievement of the person or group being nominated that occurred in 2017. This will include a description of the activity/achievement, its significance to Pest Detection activities, and the impact of the effort. Narratives should be no more than two pages in length, and shall be submitted along with the nomination form, to the National CAPS Program Manager by COB Friday, March 16, 2018. Up to three awardees will be recognized publically at the 2018 National CAPS Meeting (if held) or at the 2018 National Plant Board Meeting (if feasible). See [CAPS Recognition](#) on the Resources page of the CAPS R&C site for more detailed information. Consider nominating a worthwhile individual or group. The [Nomination Form](#) also is located on the [Resources page](#).

### **Farm Bill**

The process for approval and release of the 2018 Spending Plan is proceeding, and is in the hands of upper management. However, since this is the current administration’s first time with the process, public release of the spending plan may take more time than previously. This year the spending plan will require the Secretary’s approval. A March timeframe is expected. Work plans cannot be accepted until a final spending plan is announced via the Stakeholder Registry, so please refrain from submitting 2018 Farm Bill work plans until then.

### **Goal 1 Survey Work Plans**

Work plans for surveys under FY18 Farm Bill funding for Goal 1 Survey will be due 2 months after the public announcement of 2018 Farm Bill Spending Plan on the Stakeholder Registry. Goal 1 Survey had an early due date last year for work plans, and we want to keep that momentum. Specifying 2 months after the spending plan is released frees the program from any particular date, and ‘codifies’ when work plans are due for future years. With the large number of work plans in Goal 1 Survey, this also gives the program and agreements staff more time to process them in a timely manner. The overall goal is to have surveys occur in the calendar year for which funding is offered. Keeping administrative timelines short will help in this effort.



### **Purdue – CAPSIS Updates**

The 2018 CAPS and PPQ Survey Summary Forms have closed. The information contain therein is now available through the [Survey Summaries](#) page on the CAPS Resource and Collaboration website. Closing the Survey Summary Forms also populates the state-specific information in the My Surveys Excel files. These are now available in NAPIS to facilitate data entry. Utilize the Change Request process if there is a need to change the information in the Survey Summary Form.

**The next NCC call will be held on Thursday, March 1, 2018, at 1:00 pm eastern time.**

Please forward to your NCC representative any agenda topics for discussion on the next NCC call.