



National CAPS Committee (NCC) Conference Call

May 3, 2018

Minutes

Participants

John Bowers	Kimberly Rice	Dale Anderson	Cindy Music
Lisa Jackson	Helmuth Rogg	Ian Foley	Eileen Luke
Rick Zink	Megan Abraham	Dan Mackesy	Tara Holtz
Greg Rentschler	Darrell Bays	Heather Moylett	
Eric Ewing	Sherry Aultman	Steve Bullington	

FY18 Agreements

Agreements are now being funded at the full amounts. All the Pest Detection opportunities in ezFedGrants are available in the system. If you have been contacted to increase the CR funding to full funding, please turn in your paperwork back to the agreements staff as soon as possible.

2019 National Pest Surveillance Guidelines

The 2019 [National Pest Surveillance Guidelines](#) with supporting documents and the 2019 [Approved Methodology for Pest Surveillance](#) (AMPS) were published on the CAPS Resource & Collaboration website on April 23, 2018. Specific guidance and changes from previous years can be found on the 2019 Guidelines page. The Approved Methods has been updated to reflect changes to the pest lists. These Guidelines pertain to surveys conducted by state cooperators and state PPQ personnel funded through the Pest Detection line item and National Priority Surveys under Goal 1 Survey of the Farm Bill. These Guidelines are a significant component to APHIS' early pest detection mission, facilitates trade through the collection of standardized negative data, and supports the safeguarding continuum. If you find anything in any of the documents that need correction or edits, please contact John. 2019 work plans are due no later than Friday, September 7, however, earlier is better.

Approved Methods Page

In an effort to facilitate survey planning, two new dropdown filters have been added to the [Approved Methods for Pest Surveillance](#) table for 2019 on the CAPS Resource & Collaboration website. The new "Trap" and "Lure" dropdown filters help to identify additional targets that should be included in work plans for lure and trap combinations that are effective for multiple species. An email was sent to the CAPS community via the 'surveyupdate@ceris.purdue.edu' email address on May 3, 2018, that introduces the additions.

FY18 Farm Bill

The [FY18 Farm Bill Spending Plan](#) was announced via the Stakeholder Registry on March 22, 2018. It also can be found on the [APHIS Farm Bill web page](#). The deadline for all work plans

Note: A reminder to the NCC, please distribute CAPS updates, conference-call minutes, and other CAPS-related information to the constituency that you represent in a timely manner. Also, please bring their items, issues, concerns, and opinions back to the NCC for discussion. It is our responsibility that everyone is kept engaged in the CAPS program.



for FY18 Goal 1 Survey is Friday, May 25 (all other Farm Bill work plans are due no later than July 1). The FY18 Farm Bill Survey Summary Form (SSF) is available. The earlier work plans are submitted the more efficient will be the review and agreement development processes. Work plan templates can be found on the [2018 Farm Bill Goal 1 Survey page](#) of the CAPS Resource & Collaboration website. Unless specifically directed, use the Goal 1 Survey work plan template for Goal 1 Survey-funded projects.

Goal 1 Survey: [Survey Work Plan and Budget Template](#)

Honey Bee: [Survey Work and Financial Plan Template](#)

Phytophthora ramorum: [Survey Work and Financial Plan Template](#)

All FY18 Goal 1 Survey-funded surveys need to be entered into the farm Bill Survey Summary Form. This important in order to obtain a full accounting of surveys and target pests for various reporting streams, as well as trap, lure, and identification/diagnostic needs.

A spreadsheet entitled [Survey Summary Form and Data Requirements for Funded Surveys](#) is posted on the 2018 Farm Bill page of the CAPS R&C website. This spreadsheet lists all FY18 Goal 1 Survey-funded projects (filterable by state), whether SSF entry is required (yes for all), NAPIS data entry required, and if not, the required database, whether or not the survey should be listed in the Accountability Report, and the contact name and email for the survey.

Non-traditional cooperators, or those normally outside of the CAPS community, commonly receive Farm Bill funding for surveys or other projects. As these cooperators also need to enter information in the SSF and data into NAPIS, it is the responsibility of the CAPS personnel in the states to reach out to these cooperators so that their information and data can be captured. The SSC and/or PSS should reach out to these cooperators in their state to facilitate survey information into the SSF and survey results into NAPIS.

Survey Summary Form

The CAPS, PPQ, and Farm Bill Survey Summary Forms are undergoing a refinement and will be merged into one Survey Summary Form. This is to help Purdue better manage the SSF. The plan is for internal testing to be conducted in June, and external testing to be conducted in July. Please participate if you are asked to help test the new SSF from your perspective. The new SSF should be ready by late July to enter 2019 CAPS and PPQ surveys.

CAPS Webinars

Lisa is planning to hold a CAPS webinar late July/early August on the Survey Summary Form to go over the various fields and what is expected to be entered in those fields. This has not always been clear, so we want to make sure everybody is on the same page.

John is planning on holding a CAPS webinar around mid-June on CAPS, PPQ, and Farm Bill Goal 1 Survey performance measures and metrics.



An additional topic that was put up for consideration was ‘preparing for a USDA audit.’ John will coordinate with the appropriate office. This was/is a planned session at a national meeting, so it will be pertinent. If you recently have participated in such an audit, please talk to John about your willingness to share your perspective during the webinar.

Survey Supplies

The Survey Supply Ordering System in IPHIS (<https://iphis.aphis.edc.usda.gov/>) will close on May 4, 2018. Submit your final orders for:

- CAPS
- PPQ Supported Programs
- Approved Farm Bill – Goal 1 Survey

Final approvals will occur during the week of May 7, 2018. You will receive an email notifications from IPHIS once your orders have been approved.

Order Status

Please be patient with orders. The warehouse is running about a week behind on processing orders due to staffing shortages. If your requested delivery date is in the past week, please continue to monitor the “My Orders” page. If your order or individual products are over a week late AND you have an urgent need for a product (i.e., it is preventing you from starting a survey) email Lisa Jackson and John Crowe. In some instances, the requested date is much earlier than the true date of the start of the survey. The more time that we have the warehouse staff spend responding to individual emails, the longer it will take to process all orders.

In addition, when sending in status inquiries to Lisa and John, please send the IPHIS order number for ease of reference.

A few items are on backorder. If you are waiting on an item that is backordered, please include how many of the item you need to begin your survey and get you through a four week period.

Proposed New Pest Status in NAPIS - +I

A new pest status for positive observations is being considered for Regulatory Incident or Interception records where the detection is not in the environment. The use of the new pest status designation would depend on the situation of the detection, such as in a warehouse, an importer with wood-packing material, in a truck, pet store, a residence with wood furniture, or other instances where the pest is not found in the environment, but only detected in a specific situation. Usually the pest is mitigated in some fashion, and the situation no longer exists. The proposed new designation would be an ‘I,’ and would be used when the user wishes to enter this type of record into the NAPIS database for their own information or as a service to other states. The suggested entry would be +I, and would be optional. Initial opinion ranges over the spectrum, so we will wait until after the Southern and Western Plant Board meetings to decide whether or not to move forward.



New County Records for Non-Target and Widely Established Species

Lisa has been putting considerable time into sorting out several identification and identifier issues, especially related to wood borers and bark beetles. In some instances, identifiers have been reporting results for specimens beyond the target species and/or for widely established species. While this effort often results in new county records, it may not be the best use of an identifier's time. With an eye to maximizing identification resources, Lisa is putting together some guidance for states and domestic identifiers will address the level of service that PPQ Identifiers are able to provide. This should be available this summer, and will be a step in the process of evaluating identification needs.

CAPS Resource & Collaboration Website

The Purdue Marketing Department has been reviewing the CAPS Resource & Collaboration website with an eye towards overhauling how the site works from a marketing approach, similar to the way businesses approach website design. A survey was sent to the CAPS community asking for input, and we appreciate all those who took the time to answer the survey. The team at Purdue will meet with the Marketing team to go over the results and talk about progress. More information will be available soon about a proposed direction for the website.

CAPS Introductory Guidebook

The CAPS Learning cooperative agreement with Texas A&M is reaching a conclusion with products and deliverables only a short time away. An introductory guidebook to help those new to the program get orientated has been through final edits and graphic design. It will be finalized and available on the CAPS R&C website very soon. Additionally, three videos detailing trap construction and modification and placement in the field were filmed in New Jersey this week with the assistance of Tiffany Mauro. These will be going through editing and review soon. We want to thank, Adrian Barta, Darrell Bays, Emilie Inoue, Lisa Jackson, Soo-Hoon (Sam) Kim, Dan Mackesy, Erin Stiers for all their work on the project, and especially Lisa Keefe (Project Lead) and Suzanne Kabat (Graphic Design) from Texas A&M for their leadership in producing a significant and successful project.

IPPC Pest Surveillance Standard

At the recent the IPPC Commission on Phytosanitary Measures Meeting in Rome, Italy, seven international plant health standards were adopted. These standards cover surveillance, treatments for wood packaging material, guidance on the application of temperature treatments, and amendments to the glossary of plant health terminology. ISPM 6: Guidelines for Surveillance has been undergoing revision and review for the last several years and the new ISPM 6 was adopted. It will be available in a month or two on the [Adopted Standards \(ISPMs\)](#) page of the IPPC website. The revised standard will not affect our survey program as much of the standard reflects what we currently are doing. Once it is posted on the website the NCC can discuss how it relates to the program.



The next NCC call will be held on Thursday, June 7, 2018, at 1:00 pm eastern time.

Please forward to your NCC representative any agenda topics for discussion on the next NCC call.

In Case You Missed It from Last Month's Minutes

Guidance on the Use of Mobile Technologies for State-Managed Surveys

The PDMT has learned from several states that Esri is marketing a mobile application(s) that they developed with FL DPI for state-conducted surveys and data entry into NAPIS, specifically mentioning that it is for CAPS and Farm Bill surveys. They obtained information from the CAPS Resource & Collaboration website and the NAPIS database to include in their application(s) without informing or working with the Pest Detection Program or Purdue, and are using the CAPS name in their marketing. It appears that they are using the CAPS directory on the CAPS R&C website as a marketing tool for contacting the states.

As a result of this marketing campaign, states are asking for guidance. One state responded that they are not inclined to meet with them unless PPQ is on board. The PDMT has responded back to those who have asked that the Pest Detection Program neither recommends nor endorses products or technologies over others not mentioned. The management of surveys and whatever technology states use is up to the individual states and their particular processes, protocols, etc. States should assess whether or not Esri products fit into their needs and budgets. Esri products have been well-received by many organizations throughout the world, however the Pest Detection Program is neutral in this regard and not specifically promoting these products over others that may be available, and does not have the funds for each state to purchase mobile application products. Our guidance statement is below.

Over the last several years, government agencies and private industry have been developing and using mobile technologies and applications to manage pest detection surveys and data. The Pest Detection/CAPS Program neither recommends nor endorses specific products or technologies. Instead, The Program reserves decisions related to survey management, including the technology used to support surveys, to the individual states and cooperators conducting the surveys. States should consider their particular survey processes, protocols, and regulatory requirements when considering which technologies or products will best fit their needs and budgets.

The Pest Detection/CAPS Program's only requirement is that survey results be entered into the National Agricultural Pest Information System (NAPIS). How each state manages its surveys and submits data to NAPIS is up to that state. Should the Pest Detection/CAPS Program or Purdue University, who manages NAPIS, make any



changes to NAPIS data entry protocols, provide updated guidance for conducting surveys, or modify approved survey methodologies, individual states will be responsible for incorporating those changes into the technologies they have invested in and are using to manage surveys and data. Purdue will develop standards and protocols to facilitate and accommodate states wishing to incorporate the information into any application.