Appendix N-3

Data Entry Guide for Target **MOLLUSK** Pests at the Family, Genus and Species Level

Survey	Diagnostics	Results	Data Entry
Target species	ID to species	Positive	All positives must be identified to species level
		Negative	If no individuals of that species are found in the sample.
Target genus	ID to genus	Positive	All positive entries must be identified to species level. No positive entries at genus level.
		Negative	If no individuals of that genus are found in the sample; implies all species are absent from sample.
Non-target species	ID to species	Positive	All positives must be identified to species level. State reserves the discretion to report positive records [native or exotic].
		Negative	If no individuals of that species are found in the sample. State reserves the discretion to report negative records [native or exotic].
Non-target genus	ID to genus	Positive	All positive entries must be identified to species level. No positive entries at genus level. State reserves the discretion to report negative records [native or exotic].
		Negative	If no individuals of that genus are found in the sample; implies all species are absent from sample. State reserves the discretion to report negative records [native or exotic].
Target family	ID to family	Positive	All positive entries must be identified to family level for Veronicellidae only.
		Negative	If no individuals of that family are found in the sample; implies all species are absent from sample.

Note: There are several survey methodologies for detecting mollusks. First there are visual surveys that take place during ideal sampling season and/or in microhabitats attractive to mollusks. Another method utilizes platform traps where artificial refuges are created for mollusks species. Lastly baited pitfall-like traps are used with food or other attractants. None of these survey methodologies are 100% effective in detecting incipient populations, especially at low levels of infestation. In order to apply these data entry guidelines we must have consensus agreement that these survey methodologies are satisfactory.

If these requirements cannot be met, then no data entry should occur.