



Annual National CAPS Committee Meeting
March 20-21, 2019
Customs & Border Protection
Portland, Oregon
Agenda



Wednesday, March 20, 2019 (8:00 am – 5:00 pm)

- Welcome and Introductions
- CPB and PPQ Welcome and Overview
- Meeting Overview
 - Why we are here and what we need to talk about
- NCC Bylaws review
 - Representation and Terms
 - State membership guidance
 - Roles and Responsibilities
 - Data management, communication
 - Data entry – PPQ/State
 - Who does what and when
- 2018 NCC Meeting review
 - Action Items – (Review document on CAPS R&C before the meeting)
- CAPS Performance in 2018; Plans for 2019
 - Performance Measures, Metrics, and Funding
- Budget and Funding
 - CAPS and Farm Bill Goal 1 Survey
- 2020 Pest Surveillance Guidelines
 - Review of the Current Guidelines
 - What files to list with Guidelines, what to keep on Resources?
 - New Additions and Possible Changes
 - Generic lures / Positive data only surveys – what role in CAPS (Lisa)
 - PPQ Pest Detection guidance – alignment with CAPS/FB (Lisa)
 - Survey and target selection (multi-pest, bundled)
 - Data management
 - Accountability



- Work Plans
 - Webinar ~early June
 - Lisa work plans, expectations
 - Heather pest list, survey method changes
 - Template – Online version in progress
 - Timing/Deadlines
 - Funding
 - Infrastructure
 - Indirect rates, salary increases, etc.
 - Travel, meetings –attendance at RPBs
 - Data Management
 - Multiple Entities within a State / Survey Planning
 - Roles and Responsibilities
 - Results in NAPIS and Accountability Report
 - Consequences for non-compliance
- State CAPS Committee Meetings
- Facilitation Training for SSCs and PSSs
- Cooperative Agreements
- Work Plan and Survey Naming Conventions
- Survey Supplies (Lisa and Heather)
- Trap & Lure Orders
 - Staffing at Moore
 - Lure Expiration Dates
 - New products this year
 - Lures Cross-contamination
- Farm Bill
- FY19 Update Going into FY20
 - Communication
 - Emergency Programs – Goal?
 - FY19 Goal 1 Survey – Work Plans Due Date
 - 2 months after spending plan announcement
 - SSF and Data Entry Guidance
 - Excel Template – Mandatory, Prioritize Surveys, ID Plans w/ Costs



- CAPS and PPA 7721 Goal 1 Survey
 - Discuss Concerns/Issues
 - What is not working?
 - How has your state been impacted by the current process?
 - What are the flaws in the current system?
 - What are your overall impressions on how things are working?
 - Other comments, suggestions, etc.
 - Ask these questions at Plant Board and collect responses
- Identification/Diagnostic Issues (Lisa and John)
 - Policy and Coordination
 - Financial Resources, Costs
 - Evaluate and Manage Capacity
 - What is the need, where do we put our resources?
 - Evaluate Cooperator and Program Needs
 - A survey to find answers?
 - Training
 - CAPS / Pest Detection Screening
 - Target audience PPQ and State personnel
 - SSC, PSS, PHSS, PPQ Techs, and others
 - Ensure everyone that is screening has the skills
 - Formalized training / certification?
 - Professional Development Center
 - Port/PIS detections and ID, why not domestic as well?

Thursday, March 21, 2019 (8:00 am – 5:00 pm)

- S&T CAPS Support and S&T Realignment
 - Processes and Work Flows (Alison)
 - New Pest Submission Workflow (Alison)
 - CAPS Datasheet stakeholder survey (Heather)
- S&T CAPS Support
 - Objective Prioritization of Exotic Pests (OPEP) (Alison)
 - Pathogen and Mollusk Impact Models
 - Likelihood of Introduction Model
 - Survey Feasibility Model
 - OPEP Summaries – PestLens Demo



- OPEP model excel file – is this used in survey planning?
 - Changes to the Pest Lists (Heather)
 - Bundling Criteria for Removed Pests
 - Direction for 2021 Pest List
 - Commodity/Taxon Surveys and Manuals (Heather)
 - Apple/Pear
 - Approved Methods for Pest Surveillance (Heather)
 - Changes for 2020 season
 - Research/Method Development Needs (Heather)
 - Pollinator Bycatch (Heather)
- Purdue Update
- CAPS R&C New Website Update
 - Online Work Plans
 - NAPIS Data / SSC Entry
 - Survey Planning Page
 - Data Report Request Form
 - Fair and Appropriate Use Statement
- Regional Plant Board Meetings
- PSS / SSC attendance, travel, budget for in work plans
 - NCC liaison to agenda committees
 - NCC role for agenda items
 - NCC specific topics for the regional meetings – consistency within a year
 - SSC cross-regional attendance
 - SPB – proposing to add an extra morning onto meeting for all 4 groups - CAPS discussion
- Training Needs
- CAPS Introductory Guidebook
 - Next Topics
 - Identification Screening and Facilitation (covered above)
 - General survey planning, risk analysis, tactics, logistics, etc.
 - Who, what, where, when, and how
 - Funding
 - What is recommended training for new SPHDs, SPROs, PSSs, SSCs?



- National CAPS Webinar/Conference Call
 - CAPS Topics
 - High level topics, question and answer sessions
 - In March after NCC meeting and before RPBs
 - Guidelines
 - Work plans, expectations,
 - Pest list and survey methodology changes
 - Early June
 - Webinar and/or town hall format
- CAPS Webinar Series
 - Topics, Schedule
- CAPS Recognition 2019
- Additional Topics and Discussion
- Review of Action Items and Responsibility
- Summary, Closing and Last Thoughts