



National CAPS Committee (NCC) Conference Call

October 1, 2020

Participants

	Megan Abraham		Brad Danner	x	Helmuth Rogg		Feridoon Mehdizadegan
x	Dale Anderson	x	Eric Ewing	x	Michael Hill	x	Heather Moylett
x	Gregory Aydelotte		Lisa Ferguson	x	Emilie Inoue	x	Cynthia Music
x	Darrell Bays	x	Joy Goforth	x	Lisa Jackson	x	Darcy Oishi
	Stephen Bullington	x	Michelle Gray	x	Kim Rice	x	Alana Wild
x	John Crowe	x	Jesse Hardin		Daniel Mackesy		

CAPIS- update on the My Surveys screen and comments being available.

An additional function has been added to the Accountability Report, pending comments can now be added for those surveys with a delay of data entry. After communication with the state's NOM, the comment can be added by logging into the NAPIS website, going to the "My Survey" page and clicking on the "Edit survey comment" link found directly below the table with the survey of concern.

Also, if I may, I would like to add another comment - The time and effort of the SSCs that tested the CAPS 2021 online workplan was greatly appreciated and all comments have been or are being addressed.

Outreach and reporting - Pierce and Ohishi.

The NCC Continues it's discussion about the varied outreach agendas and how best to get them to move forward. Conversation was had for the various ways that State, Purdue and Federal utilize Google Analytics and if there is a clear path to using these applications. Unfortunately, this is not a clear option. Similarly, the idea of survey on pages like Pest Tracker was discussed. This is an option but is unclear about implementation.

CAPS 2021 Work Plans - Jackson

On September 11, 2021 CAPS Work Plans were due to the PPQ Agreements SharePoint site. The Survey Summary Form should be completed and ready for National Operations Manager review (this takes place on the CAPS website: <https://pest.ceris.purdue.edu/services/surveyplanning/>). In addition, survey data from 2019 CAPS Surveys needs to be uploaded into NAPIS. Lisa and Darrell will not approve work plans until data has been entered.

Automated emails – Survey Summary Form

Starting with the FY21 CAPS cycle, for Survey Summary Forms that are late, the SPHD, SPRO, PSS, SSC, and NOMs will receive automated emails to alert them of the status of the Survey Summary Form.

These emails will be sent out:

- One week after work plans are due
- Two weeks after work plans are due

This is what the message will look like:

The Survey Summary Form for state year CAPS/PPA funding cycle is not complete. The Survey Summary Form currently has this status:

- Awaiting Entry: The State Survey Coordinator has not started entering the information.
- Being Entered: The State Survey Coordinator has started entering information but has not yet sent it to the SPHD office for review.
- At SPHD Office: The form is at the SPHD office. The form needs to be reviewed and sent to Field Operations (NOM) for approval.

If you have any questions, please reach out the National Operations Manager assigned to your state.

Work Plan request for Taxonomic Support

To encourage cooperators to identify and obtain taxonomic services as part of the pre-planning process we WILL remove the **B. option** in survey work plans. This is being proposed for 2021 PPA Goal 1 survey. This will be a proposed new process.

IMPORTANT: Plans for preliminary ID should be solidified when work plans are completed. If you need assistance in finding an identifier or institution to provide preliminary identification for a target (Priority Pests only) in your 2021 CAPS/PPA Goal 1 work plans, it is your responsibility to reach out to Darrell Bays before submitting your work plans. Reaching out does not guarantee that taxonomic assistance will be provided.

Survey Supplies - Jackson

Fall Ordering Open Period

The Survey Supply Ordering System in IPHIS is open now through November 20 for orders supporting CAPS and PPQ Supported Program surveys.

During this time you may submit orders for:

- FY2021 CAPS
- PPQ Supported Programs (including EAB) (there will not be a separate EAB ordering period as there was in previous years)
- Any other items needed (FY20 PPA Goal 1 Survey, etc.)

*DO NOT include orders for FY2021 PPA surveys now. The Survey Supply Ordering System will open again after the FY2021 PPA spending plan is released to support FY21 approved PPA 7721 – Goal 1 Surveys.

Shipping will start the first week January 2021.

If you need items this fall, please let your NOM know the order number via email when you place the order, so they can approve it and let the warehouse know. Otherwise, NOMs will go into IPHIS once per week to approve orders through the open ordering period. Lisa and Darrell will approve the survey supply orders for their respective states.

If this is the first time you will be ordering supplies or reviewing orders, please listen to this recorded webinar, Placing Survey Supply Orders in IPHIS:

- [slide deck](#)
- [recording](#)

There are other resources on the [Survey Supplies page](#) of the CAPS website. Please review the [Survey Supplies Best Practices](#) document.

Preliminary Identification – Darrell Bays

Preliminary ID Coordinator position update - John Bowers will be providing coverage on a temporary basis over Preliminary Pest Identification functions until the effort to formalize and implement the position under EDP programs under the purview of PSEM and with the hiring of a permanent National Policy Manager.

IPPC Working Group Nominations:

The internal PPQ due date for nominations is October 29, 2020. Submit nomination paperwork and any questions to John Crowe.

The International Plant Protection Convention (IPPC) Secretariat is soliciting nominations for authors for the following IPPC diagnostic protocols on the work program of the Technical Panel on Diagnostic Protocols (TPDP):

- *Amaranthus palmeri* (2019-006)
- *Solanum rostratum* (2019-007)
- Pospiviroid species (except Potato spindle tuber viroid (DP 7)) (2018-031)
- *Acidovorax avenae* subsp. *citrulli* (2018-032)
- *Moniliophthora roreri* (2019-005)
- *Meloidogyne mali* (2018-019)
- *Cronartium comandrae* (2018-015)

For more information, visit: <https://www.ippc.int/en/core-activities/standards-setting/calls-and-consultations/calls-for-dp-authors/>

Expertise: Authors should have technical and scientific expertise with the respective pest, and diagnostic expertise is considered a core requirement.

Anticipated time commitment, at minimum: The TPDP will select the nominee to be a lead or assistant author for a long term commitment, possibly up to five years. The selected expert should be available to attend virtual meetings and work virtually; no travel is required.

Paperwork: a potential PPQ nominee will need to submit their current CV, and Statement of Commitment and Nominee Details forms (found via the links below) to John Crowe by COB October 29. The Harmonization Advisory Group will work with the nominees to finalize the forms in November:

- IPPC Statement of Commitment Form with the supervisor signature:
<https://www.ippc.int/en/publications/47/>
- Nominee Details Form:
https://www.ippc.int/static/media/files/publication/en/2020/10/2020_10_Call_DP_authors_NomDetails_En.docx

I can answer any questions, and support the nominee to complete their paperwork.