

National Cooperative Agricultural Pest Survey (CAPS) Committee
FY 2025 Annual Meeting - Agenda
February 11-12, 2025, 8:00 AM – 4:30 PM, MST

Meeting Purpose and Expected Outcomes:

The purpose of this 2-day meeting is to bring together National CAPS Committee (NCC) members, exchange updates and information regarding survey years 2024 and 2025, discuss overall CAPS program performance and the national priority pest list, and consider ideas for updating and improving the 2026 CAPS survey guidance document and resources.

Attendees:

Tina Gresham	PPQ Emergency and Domestic Programs - National Policy Manager
Darrell Bays	PPQ Field Operations - National Operations Manager
Leah Granke	PPQ Science and Technology - Assistant Director
Jake Bodart	PPQ Field Operations – State Plant Health Director Representative (OR)
Amy Mesman	PPQ Field Operations - State Plant Health Director Representative (ND, SD)
Judy Rosovsky	Eastern Plant Board - State Plant Regulatory Official Representative (VT)
Tina Peltier	Southern Plant Board - State Plant Regulatory Official Representative (LA)
Charles Elhard	Central Plant Board - State Plant Regulatory Official Representative (ND)
Sven Spichiger	Western Plant Board - State Plant Regulatory Official Representative (WA)
Emily Hagen	PPQ Field Operations - Pest Survey Specialist Representative (AZ, NM)
Isaac Powell	PPQ Field Operations - Pest Survey Specialist Representative (NC)
Cindy Kwolek	Eastern Plant Board - State Survey Coordinator Representative (RI)
Matt Howle	Southern Plant Board - State Survey Coordinator Representative (SC)
Chelsey Penuel	Central Plant Board - State Survey Coordinator Representative (MN)
Joanna Fisher	Western Plant Board - State Survey Coordinator Representative (CA)
Bonnie Dietrich	Cooperative Agricultural Pest Survey Information System – Project Coordinator
Waleska Ramirez	PPQ Emergency and Domestic Programs - National Policy Manager
Patrick Haslem	PPQ Emergency and Domestic Programs - National Policy Manager
Jeff Hash	PPQ Field Operations – National Operations Director
Colin Funaro	PPQ S&T CAPS Support – Risk Analyst
Jo-Ann Bentz-Blanco	PPQ Emergency and Domestic Programs - Director

Monday, February 10, 2025 (Travel Day)

Travel day to Chandler/Phoenix, AZ. Please arrange for your own transportation from airport to hotel. Rideshare options available, prices vary depending on time of day.

Hyatt Place Phoenix/Chandler Fashion Center
3535 West Chandler Blvd.
Chandler, AZ, (480) 812-9600

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Tuesday, February 11, 2025 – Meeting Day 1

Location: Hotel Conference Room, Hyatt Place Phoenix/Chandler Fashion Center

Day 1 (Tuesday, February 11)	Topics
Morning session 8:00 AM – 12:00 PM	<p>Opening Remarks</p> <ul style="list-style-type: none"> • Facility overview and safety • Meeting purpose, expected outcomes • Introductions • Agenda review • Ice breaker activity <p>2024 Highlights and 2025 Survey Plans</p> <ul style="list-style-type: none"> • CAPS by the numbers (report current program stats) • Regional updates <p>FY 2026 Planning and Discussion</p> <ul style="list-style-type: none"> • Proposed changes to National Priority Pest List • How to Submit a National Priority Pest candidate • CAPS Survey Guidance 2026
Lunch 12:00 PM – 1:00 PM	Lunch at nearby restaurants (walking distance)
Afternoon Session 1:00 PM – 4:30 PM	<p>Program Performance Measures</p> <ul style="list-style-type: none"> • Review of current measures • Priority pest survey percentage • Brainstorming/discussion session <p>Program Administration/Cooperator Support</p> <ul style="list-style-type: none"> • Review available resources • Maintaining consistent program delivery • Brainstorming/discussion session

Wednesday, February 12, 2025 – Meeting Day 2

Location: Hotel Conference Room, Hyatt Place Phoenix/Chandler Fashion Center

Day 2 (Wednesday, February 12)	Topics
Morning session 8:00 AM – 12:30 PM	<ul style="list-style-type: none"> • Opening Remarks/Recap of Meeting Day 1 • CAPSIS update • Preliminary identification update • Survey supply program update • PPQ Pest Detection cross-functional working group update • FY 2026 meeting: potential locations, dates, and format
Lunch 12:30 PM – 1:30 PM	Lunch at nearby restaurants (walking distance)
Afternoon Session 1:30 PM – 4:30 PM	<ul style="list-style-type: none"> • Learning opportunity/field trip to ARS Arid Lands Agricultural Research Center (transportation provided)

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Thursday, February 13, 2025 – (Travel Day)

Travel day home. Please arrange for your own transportation from the hotel to the airport. Rideshare options available, prices vary depending on time of day.