



## Minutes

### Participants

John Bowers	Beth Long
Brian Kopper	Laurinda Ramonda
Kristian Rondeau	John Kaltenbach
Bruce Shambaugh	Kathy Handy
Julie Van Meter	John Crowe
Vicki Smith	Joel Floyd
Clair Allen	Lisa Jackson
Avraham Eitam	Melinda Sullivan
Marge Rayda	Charles Pierre

Farm Bill - No change from last month.

### 2010 CAPS Conference Update

Meeting information, as well as registration and hotel reservation links, have been sent to the CAPS community via the NCC. Meeting documents, including hotel and travel information, state travel justification letter, draft agenda, etc., are posted on the CAPS R&C site at <http://caps.ceris.purdue.edu/node/118>. White Papers for the breakout discussions also will be available on the CAPS R&C site.

In the effort to be inclusive and distribute the work load at the meeting between federal and state folks, we are seeking note takers for the breakout sessions. NCC members will be leading the discussions as subject matter experts, but will need assistance with discussion management, charting, and note taking. Please contact Troy Fine at [Troy.L.Fine@aphis.usda.gov](mailto:Troy.L.Fine@aphis.usda.gov) if you would like to help at the meeting. Also, If you will be arriving early on Tuesday and would like to help with registration or other last minute details, please seek out Melonie at the registration table. I am sure she will be able to find something for you to do. All help is appreciated.

For those bring posters/displays, remember that they must be table-top and free-standing, or hard backed (foam board) that can be displayed on an easel. Do not plan on hanging anything from the hotel walls. If you need power, please bring extension cords, etc. Wireless internet will be available. Otherwise plan on being as self-sufficient as possible.

On the call we talked about topics for the peer group breakout sessions. For the SPHDs and SPROs, we will have something along the lines of how we complete our mission in a down economy. For the PSSs and SSCs, we will have diverse questions about the field perspective of

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the Survey Guidelines, Approved Methods, traps and lures, and new survey ideas. We still need volunteers to lead the SPHD, PSS, and SSC discussions. Their will be facilitator help and note takers to assist you. Discussion leaders need not be members of the NCC, but anyone who has a desire to participate in the meeting. Please let your NCC representative know if you would like to lead a discussion among your peers (the sooner the better).

CAPS Recognition - from an email sent to the CAPS community - **Deadline November 16.**

The National CAPS Committee (NCC) has initiated a program to recognize individuals that have been continually engaged in the CAPS Program at a high level for their contributions and outstanding efforts. The recognition will occur during the Banquet at the CAPS Conference, Thursday, December 2, 2010, with a small token of our appreciation.

The CAPS community is hereby invited and encouraged to submit nominations to receive CAPS Program recognition at the CAPS Conference. The only criterion is that the nominated individual has continually demonstrated over time a high level of engagement, passion, and effort in carrying out the mission of the CAPS Program.

The NCC formed a Nominating Committee and developed a process for accepting and reviewing nominations from the CAPS community. The committee consists of the following with their peer group responsibility; Bruce Shambaugh (SPHD), Clair Allen (SPRO), John Crowe (PSS), and Nancy Richwine (SSC). Nominations should be sent to these individuals using the accompanying form to briefly document why the individual should be recognized. For example, if an SSC is nominated, that form should be sent to Nancy Richwine, and likewise for the other peer groups (email addresses appear below). An individual may nominate someone from their respective peer group, another peer group, or themselves. The Nominating Committee will review the nominations and recommend individuals to be recognized. The deadline for receiving nominations will be November 15, 2010. Please send nominations to the appropriate individuals.

SPHD - Bruce Shambaugh: [bruce.a.shambaugh@aphis.usda.gov](mailto:bruce.a.shambaugh@aphis.usda.gov)

SPRO - Clair Allen: [clairallen@utah.gov](mailto:clairallen@utah.gov)

PSS - John Crowe: [john.f.crowe@aphis.usda.gov](mailto:john.f.crowe@aphis.usda.gov)

SSC - Nancy Richwine: [nrichwine@state.pa.us](mailto:nrichwine@state.pa.us)

The NCC will be honored to recognize their peers at the CAPS Conference. Please seriously consider nominating a worthy individual.

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### From the Regions

Most of the work plans have been reviewed and finalized. The Regions are waiting for a budget to proceed with the cooperative agreements.

### Survey Supplies

The ordering database will be closing. Any requests or changes will need to be communicated through your Regional managers (Brain or Kristian). A new ecommerce-like site is under development and should be ready for deployment next year.

### NCC Annual Meeting

A location for the annual NCC meeting, tentatively scheduled for January 26-27, 2011, needs to be determined. The constraint is that it must be free, either a PPQ facility or a state that wishes to host the meeting at no charge to the program. So far, the PPQ office in Austin, Texas is available. Any other offers? Could be a big PR coup to host the NCC.

The next NCC call will be on **Thursday, January 6, at 11:00 am eastern time.**

See you In Kansas City!



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